

TERMS OF REFERENCES

Executive Committee

Purpose

The Executive Committee acts as the managing and representation body and works in close collaboration with the committees and working groups of the Society. Each member plays a role in the organization of the Society.

Composition

The Executive Committee consists of:

- The Medical President
- The Medical President Elect
- The Nursing President
- The Nursing President Elect
- The Secretary
- The Treasurer
- Chair of the Scientific Affairs
- Chair of the Professional Development Affairs
- Ex Officio: Medical Past President, Nursing Past President

As stipulated in the Statutes, the Medical President Elect become Medical President after 2 years, and the Nursing President Elect becomes Nursing President after 2 years, both for the duration of 2 years.

Duties

- The Executive Committee is in charge of the management of the Association
- The Executive Committee holds the decision power regarding Association matters
- The Executive Committee represents the Association
- The Executive Committee holds face to face meetings in regular intervals, at least two times a year
- The Executive Committee delegates specific tasks to committees of the Association

EC members Profile

An ESPNIC Executive Committee member is expected to have the following prerequisites:

- Be an experienced, accredited senior health professional in the field of paediatric and/or neonatal intensive care.
- Have an established track record in education, teaching, research and publication
- Be experienced and competent in medical/nursing, administrative and political areas
- Preferably have previous experience at National/ European/International (paediatric and neonatal) Intensive Care Society level
- Show commitment and be in a position to sustain reliable communication (especially e-mail) with the ESPNIC Office
- All positions require substantial commitment of time and energy. Consequently candidates should be willing to commit himself/ herself to the task



Summary roles description

- **Medical president**

- Representation of ESPNIC (leadership and promotion)
- Take lead in strategy and objective setting for the society
- Take lead in development of all aspects of society
- Chair all executive meetings as well as General Assembly

- **Medical president-elect**

The main role of the medical president-elect is to help and support the president in running the society. (S)he is a voting member of the Executive Committee. The president-elect will be the next Medical President. (S)he should therefore be involved with all working aspects of the society.

- **Nursing president**

- Representation of ESPNIC (leadership and promotion)
- Take lead in strategy and objective setting for the society
- Take lead in development of all aspects of society
- Co-chair all executive meetings as well as General Assembly

- **Nursing president-elect**

The main role of the nursing president-elect is to help and support the president in running the society. (S)he is a voting member of the Executive Committee. The president-elect will be the next nursing President. (S)he should therefore be involved with all working aspects of the society.



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